

**STATE OF MISSISSIPPI
COUNTY OF HINDS
TOWN OF UTICA
AUGUST 5, 2025**

BE IT REMEMBERED, that on the 5th day of August 2025 at 6:00 p.m. the Board of Mayor and Aldermen met at Town Hall, Town of Utica, Mississippi. This being a Regular Meeting of said Board when the following were present:

Mayor Calvin B Williams
Alderman Robin Robinson – Ward I
Alderman George Walker – Ward II
Alderman Ella Green – Ward III
Alderman Kenneth Broome – Ward IV
Alderman Doris Ross – At Large

ALSO, present and attending was Lula Scott, Mary Lofton, Scott Lloyd, Clara Watts, Darlene Wilson, Laquana Burns-Brown, Jasmine Cannon, James Owens, Henry Crum, Lenette Watts, Jordan German, Jordan Phillips, Norma Brown, Elbert Campbell, Linda Moore, Pamela Fultz, Lavarn Robinson, Joseph Caston, Clerk Lisa Morris, Chief Myles, and Attorney Mel Breeden.

Honorable Mayor Calvin called the meeting to order.

ORDER NO.25-131: APPROVAL OF AGENDA

UPON, a motion by Alderman Robin Robinson and seconded by Alderman George Walker with all members voting aye, the August 5, 2025 Agenda was approved and adopted.

1. Meeting called to order
2. Invocation – Pastor James Owens
3. Roll call/establishment of quorum - Full
4. Approval of Agenda
5. Approval/correction of Minutes

Regular Meeting – July 1, 2025

Recessed Meeting – July 9, 2025

Special Call Meeting – July 16, 2025

Special Call Meeting – July 25, 2025

Public Appearances:

- Lula Scott – Discuss Water/Sewage damage to her home.
- Jordan Phillips & Jordan German – 2nd Annual Touch-A-Truck
- Scott Lloyd – Plans for property on Mims Street.

6. Approval of Claims Docket
7. Approval of Fiscal Reports:
 - Revenues vs. Expenditures Report
 - Bank Balance
 - Balance Sheet

Monthly Reports:

***Public Works- Joseph Caston** reported/updated on the water issues around the town. DS Pit Stop natural gas line and meter have been installed. 17 to 20 water cut-off valves are needed throughout the town. 31113 Natural Gas Line has been installed. King Street water leak will be repaired when Entergy comes out to secure the electric pole. He is still getting bids for the exposed gas line crossing over White Oak Creek.

***Police Report- Chief Myles** reported their NIBRIS Certification should be complete by December 31, 2025. CPR Certification Class was a success.

8. New Business:

- A. Order to approve authorized signatories for the 2022 MS Home Grant.
- B. Order to approve cancelation of contract for professional administrator services from Sunbelt Research Dr. James Curtis Smith.
- C. Order to approve contract for professional administrator services from LGSS Andrew Smith for MS Home Corporation Grant.
- D. Order to approve request for Release of Funds and Certification for the CDBG from MDA.
- E. Order to approve Pay Request #4 totaling \$107,435.15 for Hemphill Construction for the SRF Water Project.
- F. Order to approve Hinds County Saints Football Team use of the football field Aug. 23, 2025 plus for any home games.
- G. Order to approve Sunday Funday at the Utica Park.
- H. Order to approve a Health Fair on September 27, 2025 for the Mayoral Health Council. Time is scheduled from 10a.m. – 2:00p.m.
- I. Order to approve making the check to Alderman Ella Green for the MS Policy Conference. The deadline for them accepting checks was July 31, 2025.
- J. Order to discuss/approve purchasing a time clock from BBI for employees.
- K. Order to approve MSEZPAY for Town of Utica Municipal Court System.
- L. Order to approve purchasing a push mower for the town.
- M. Order to appoint Town of Utica Municipal Judge.
- N. Order to approve the May- June 2025 Deliverables for Mayoral Health Council.

9. Communications:

Ward 1 – Alderman Robin Robinson
Ward 2 – Alderman George Walker
Ward 3 – Alderman Ella Green
Ward 4 – Alderman Kenneth Broome
At- Large – Doris Ross

10. Adjournment of Meeting

ORDER NO.25-132:

ORDER TO APPROVE JULY 1, 2025 BOARD MINUTES. JULY 9, 2025 RECESSED MINUTES, JULY 16, 2025, AND JULY 25, 2025 SPECIAL CALL MINUTES.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye, the Regular Board Minutes for July 1, 2025, Recessed Board Meeting July 9, 2025, Special Call Meeting for July 16, 2025, and Special Call Meeting – July 25, 2025 were approved.

Public Appearances:

***Lula Scott** presented the cost of flood damages done to her property in 2024. No insurance claim was filed to have damaged floors repaired.

***Jordan German & Jordan Phillips** – Asked for approval to have second Touch-A-Truck on April 11, 2026 from 12:00 to 3:00 pm.

***Scott Lloyd** has property on Mims Street. He wants to turn property into a Centennial Park with all antique material. Wants to have a monument with a scripture and a retaining wall.

ORDER NO.25-133:

APPROVAL OF CLAIMS DOCKET.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Robin Robinson with all members voting aye, the Claims Docket was approved to be paid on August 5, 2025.

ORDER NO.25-134:

APPROVAL OF FISCAL REPORTS.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye the Board approved the Revenues & Expenditures Report, Bank Balance Report, and the Balance Sheet Report.

ORDER NO.25-135:

ORDER TO APPROVE AUTHORIZED SIGNATORIES FOR THE 2022 MS HOME GRANT

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, the order to approve authorized signatures for the 2022 MS Home Grant was approve. Mayor Calvin Williams and Mayor Pro-Tem George Walker are the approved signatories for the MS Home Grant.

ORDER NO.25-136:

ORDER TO APPROVE CANCELATION OF CONTRACT FOR PROFESSIONAL ADMINISTRATIVE SERVICES FROM SUNBELT RESEARCH DR. JAMES CURTIS SMITH.

UPON, motion by Alderman George Walker and seconded by Alderman Robin Robinson with all members voting aye, the order to cancel the contract for professional administrative services with Sunbelt Research Dr. James Curtis Smith for the 2022 MS Home Grant was approved. Dr. Smith died in May 2025.

ORDER NO.25-137:

ORDER TO APPROVE CONTRACT FOR PROFESSIONAL ADMINISTRATIVE SERVICES FROM LGSS ANDREW SMITH FOR 2022 MS HOME GRANT.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, the order to approve the contract for professional administrative services with LGSS (Andrew Smith) for the 2022 MS Home Grant was approved.

ORDER NO.25-138:

ORDER TO APPROVE REQUEST FOR RELEASE OF FUNDS AND CERTIFICATION FOR THE CDBG FROM MDA.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Robin Robinson with all members voting aye, the order to approve request for Release of Funds and Certification for the CDBG from MDA was approved.

ORDER NO.25-139:

ORDER TO APPROVE PAY REQUEST #4 TOTALING \$107,435.15 FOR HEMPHILL CONSTRUCTION FOR THE SRF WATER PROJECT.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye, the order to approve Pay Request #4 totaling \$107,435.15 for Hemphill Construction for the SRF Water Project was approved.

ORDER NO.25-140:

ORDER TO APPROVE HINDS COUNTY SAINTS FOOTBALL TEAM USE OF THE FOOTBALL FIELD.

UPON, motion by Alderman George Walker and seconded by Alderman Doris Ross with all members voting aye, the order to approve Hinds County Saints Football Team use of the football field Aug. 23, 2025 plus for any home games was approved.

ORDER NO.25-141:

ORDER TO APPROVE HEALTH FAIR ON SEPTEMBER 27, 2025 FOR MAYORAL HEALTH COUNCIL.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye, the order to have a Health Fair on September 27, 2025 for the Mayoral Health Council was approved. Time is scheduled from 10a.m. – 2:00p.m.

ORDER NO.25-142:

ORDER TO APPROVE MAKING THE A/P CHECK TO ALDERMAN ELLA GREEN INSTEAD OF THE MS POLICY CONFERENCE.

UPON, motion by Alderman Doris Ross and seconded by Alderman George Walker with all members voting aye, the order to approve making the A/P check to Alderman Ella Green instead of the MS Policy Conference was approved. The deadline for checks to be written out to the MS Policy Conference expired July 31, 2025.

ORDER NO.25-143:

ORDER TO APPROVE PURCHASING A TIME CLOCK FROM BBI FOR TOWN EMPLOYEES.

UPON, motion by Alderman Doris Ross and seconded by Alderman George Walker with all members voting aye, the order to approve purchasing a time clock from BBI for town employees was approved.

ORDER NO.25-144:

**ORDER TO APPROVE MSEZPAY FOR THE
TOWN OF UTICA MUNICIPAL COURT SYSTEM.**

UPON, motion by Alderman George Walker and seconded by Alderman Doris Ross with all members voting aye, the order to approve MSEZPAY online payments for Town of Utica Municipal Court System was approved.

ORDER NO.25-145:

**ORDER TO APPROVE PURCHASING A PUSH
MOWER FOR THE TOWN OF UTICA.**

UPON, motion by Alderman Ella Green and seconded by Alderman Kenneth Broome with all members voting aye, the order to approve purchasing a push mower for the town was approved.

ORDER NO.25-146:

**ORDER TO APPOINT TOWN OF UTICA
MUNICIPAL JUDGE.**

UPON, motion by Alderman Doris Ross and seconded by Alderman Kenneth Broome with all members voting aye, the order to appoint Tanecka Moore as the Town of Utica Municipal Judge was approved.

ORDER NO.25-147:

**ORDER TO APPROVE THE MAY-JUNE 2025
DELIVERABLES FOR THE MAYORAL HEALTH
COUNCIL.**

UPON, motion by Alderman Doris Ross and seconded by Alderman George Walker with all members voting aye, the order to approve the May- June 2025 Deliverables for Mayoral Health Council was approved.

ORDER NO.25-148:

**ORDER TO APPROVE ITEMS BEING REMOVED
OUT OF FLOWER BED ON CORNER OF MAIN
AND DEPOT STREET.**

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, the order to approve items being removed out of flower bed on the corner of Main Street and Depot Street was approved. These items are obstructing the view for on-coming traffic.

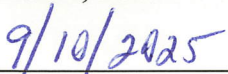
ORDER NO.25-149:

BOARD MEETING ADJOURNED.

Mayor Calvin Williams announced the meeting adjourned.



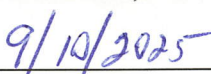
LISA WILSON, TOWN CLERK



DATE



CALVIN WILLIAMS, MAYOR



DATE



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