

**STATE OF MISSISSIPPI
COUNTY OF HINDS
TOWN OF UTICA
JULY 9, 2025**

BE IT REMEMBERED, that on the 9th day of July 2025 at 5:00 p.m. the Board of Mayor and Aldermen met at Town Hall, Town of Utica, Mississippi. This being a Recessed Meeting of said Board when the following were present:

Mayor Calvin B Williams
Alderman Robin Robinson – Ward I
Alderman George Walker – Ward II
Alderman Ella Green – Ward III
Alderman Kenneth Broome – Ward IV
Alderman Doris Ross – At Large

ALSO, present and attending was Dr. Jean Greene, Mary Lofton, Scott Lloyd, Clerk Lisa Morris, Chief Myles, and Attorney Mel Breeden

Honorable Mayor Calvin called the meeting to order.

ORDER NO.25-108: APPROVAL OF RECESSED AGENDA

UPON, a motion by Alderman Robin Robinson and seconded by Alderman Doris Ross with all members voting aye, the July 9, 2025 Recessed Agenda was approved and adopted.

1. Meeting called to order
2. Invocation – Pastor Michael Evans – Utica Methodist Church
3. Roll call/establishment of quorum
4. Approval of Agenda
5. New Business:
 - A. Order to approve Hemphill Construction Bid/Contract for the MCWI Water Project.
 - B. Order to approve bid for Sewer Tap at D S Pit Stop Store.
 - C. Order to appoint Voting Delegates for the MML 2nd Vice President.
 - D. Order to open Sealed Bids for MS Home Grant Administrator.
 - E. Order to discuss Blake Watkins connecting to towns water services.
 - F. Order to discuss/revisit signatories at Cadence Bank.
 - G. Order to discuss a Summons received by Data Research Solutions.
6. Adjournment of Meeting

ORDER NO.25-109:

**ORDER TO APPROVE HEMPHILL
CONSTRUCTION BID/CONTRACT FOR
THE MCWI WASTEWATER PROJECT.**

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, the order to approve Hemphill Construction Bid/Contract for the MCWI Wastewater Improvements Project was approved for \$86,090.00 with all three add alternates.

ORDER NO.25-110:

**ORDER TO APPROVE BID FOR CONTRACTOR
TAPPING INTO SEWER LINE FOR THE D S PIT
STOP STORE.**

UPON, motion by Alderman Doris Ross and seconded by Alderman Kenneth Broome with all members voting aye, the order to approve bid for contractor tapping into sewer line for D S Pit Stop Store was approved. Two bids were submitted: Powell Construction bid was \$5,130.00 and Utility Contractors bid was \$3,630.00. Utility Contractors bid was approved for \$3,630.00.

ORDER NO.25-111:

**ORDER TO APPOINT VOTING DELEGATES
FOR THE MML 2ND VICE PRESIDENT.**

UPON, motion by Alderman Robin Robinson and seconded by Alderman Doris Ross with all members voting aye, the order to appoint the Voting Delegate for the MML 2nd Vice President was approved. Mayor Calvin Williams will be the voting delegate and Alderman Ella Green will be the alternate voting delegate.

ORDER NO.25-112:

**ORDER TO OPEN SEALED BID PROPOSALS
FOR ADMINISTRATIVE SERVICES FOR THE
MS HOME CORPORATION GRANT.**

UPON, motion by Alderman Ella Green and seconded by Alderman George Walker with all members voting aye, the order to open sealed bid proposals for Administrative Services for the MS Home Corporation Grant was approved. Four bid proposals were submitted: Civil Strategies Group – 370, Josh Brown Jr. – 185, LE Notary Services, LLC – 435, and LGSS – 475. LGSS (Local Government Solutions and Strategies) was approved as Administrator.

ORDER NO.25-113:

**ORDER TO DISCUSS BLAKE WATKINS
CONNECTING TO THE TOWNS WATER
SYSTEM.**

TOWN will contact the Public Service Commission establish the water district.

ORDER NO.25-114:

**ORDER TO REVIST SIGNATORIES AT
CADENCE BANK.**

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, the order to also appoint Clerk Lisa Wilson as a Signatory at Cadence Bank was approved.

ORDER NO.25-115:

**ORDER FOR THE MAYOR AND BOARD OF
ALDERMEN TO COME OUT OF REGULAR
SESSION TO MOVE INTO EXECUTIVE SESSION
TO DISCUSS A LIGATION MATTER AGAINST
THE TOWN OF UTICA.**

UPON, motion by Alderman Robin Robinson and seconded by Alderman Ella Green with all members voting aye, the order for the Mayor and Board of Alderman to come out of Regular Board Session to move into Executive Session to discuss a Ligation Matter against the Town of Utica was approved.

ORDER NO.25-116:

**ORDER FOR THE MAYOR AND BOARD OF
ALDERMEN TO COME OUT OF EXECUTIVE
SESSION TO MOVE BACK INTO REGULAR
SESSION.**

UPON, motion by Alderman Ella Green and seconded by Alderman Kenneth Broome with all members voting aye, the order for the Mayor and Board of Alderman to return to Regular Board Session was approved.

ORDER NO.25-117:

**ORDER FOR ATTORNEY MEL BREEDEN TO
FILE A MOTION OF RESPONSE TO AHMAD R
SMITH LAW.**

UPON, motion by Alderman George Walker and seconded by Alderman Kenneth Broome with all members voting aye, the order for Attorney Mel Breedon to file A Motion of Response brought against the Town of Utica by Data Research Solutions, LLC was approved.

ORDER NO.25-118:

**ORDER FOR ATTORNEY MEL BREEDEN TO
FILE A MOTION OF RESPONSE TO JUSTICE
COURT AGAINST JEANETTE SHEARS.**

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Ella Green with all members voting aye, the order for Attorney Mel Breedon to file A Motion of Response brought against the Town of Utica by Jeanette Shears was approved.

ORDER NO.25-119:

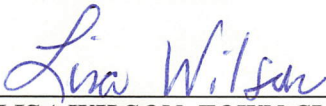
**ORDER FOR MAYOR CALVIN WILLIAMS TO
SIGN THE RELEASE AGREEMENT.**

UPON, motion by Alderman Ella Green and seconded by Alderman Doris Ross with all members voting aye, the order for Mayor Calvin Williams to sign the Release Agreement between Patrick Rounds and Honda Collier releasing the Town of Utica and Hinds County Permit and Zoning liable for anything happening to their resident at 401 Carpenter Street. Homeowners did not acquire the proper permits before the home renovations were done and complete.

ORDER NO.25-120:

BOARD MEETING ADJOURNED.

UPON, motion by Alderman Ella Green and seconded by Alderman George Walker with all members voting aye, the Recessed Meeting was adjourned.



LISA WILSON, TOWN CLERK
8/12/25

DATE



CALVIN WILLIAMS, MAYOR
8/12/2025

DATE



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TO THE PRESENT TIME

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