

**STATE OF MISSISSIPPI
COUNTY OF HINDS
TOWN OF UTICA
SEPTEMBER 2, 2025**

BE IT REMEMBERED, that on the 2nd day of September 2025 at 6:00 p.m. the Board of Mayor and Aldermen met at Town Hall, Town of Utica, Mississippi. This being a Regular Meeting of said Board when the following were present:

Mayor Calvin B Williams
Alderman Robin Robinson – Ward I
Alderman George Walker – Ward II
Alderman Ella Green – Ward III
Alderman Kenneth Broome – Ward IV
Alderman Doris Ross – At Large

ALSO, present and attending was: Mary Lofton, Scott Lloyd, Clara Watts, Darlene Wilson, Lavern Robinson, Carlton Turner, Brandi Turner, Jasmine Cannon, Wanda Brown, Jermone Strigus, Jean Greene, Tequila Linston, Joseph Caston, Clerk Lisa Morris, Chief Myles, and Attorney Mel Breedon.

Honorable Mayor Calvin called the meeting to order.

ORDER NO.25-150: APPROVAL OF AGENDA

UPON, a motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye, the September 2, 2025 Agenda was approved and adopted.

1. Meeting called to order
2. Invocation
3. Roll call/establishment of quorum - Full
4. Approval of Agenda
5. Approval/correction of Minutes

Regular Meeting – August 5, 2025

Public Appearances:

- *Mauricka McKenzie Sr.- Engineer for 2024 CDBG Wastewater Grant
- *Elbert Campbell – Questions and Concerns
- *Toronda Robinson – Concerns about her property
- *Scott Lloyd – Update on vacant property.

6. Appointment of Officials:

- Municipal Clerk
- Deputy Clerk
- Chief of Police
- Public Works Director
- Municipal Attorney
- Municipal Prosecutor

7. Approval of Fiscal Reports:

Revenues vs. Expenditures Report

Bank Balance

Balance Sheet

8. Approval of Claims Docket

9. Monthly Reports

***Public Works- Joseph Caston** reported that the leak by the apartments was due from a water meter being buried under ground and not connected to the meter. Buford Plumbing repaired the leak on the property owner's side. A new meter was installed at this location. 175 feet of gas line needs to be replaced with poly-pipe in the Mixon Subdivision.

***Police Report- Chief Myles** reported a potential new hire for the police department to cover a two-night shift. He stated its time for the Officers re-certification in mace, weapon and taser.

New Business:

1. Order to approve proposed contract with CMPDD for Administrative Services related to the 2024 CDBG Public Facility Award. Project #1200-24-370-PF-0.
2. Order to approve proposed Professional Services Agreement with Cornerstone Engineering Services related to the 2024 CDBG Public Facility Award. Project #1200-24-370-PF-01. Wastewater System Rehabilitation Project.
3. Order to approve the Assurance Agreement with Communities Unlimited.
4. Order to approve Pre-Trial Detainee Housing Agreement with Hinds County Sheriff Department.
5. Order to approve Mayor Calvin Williams attending the Board of Directors Meeting Friday, September 19, 2025 in Tupelo, MS.
6. Order to approve Mayor and Board of Alderman attending the 2025 Small Town Conference in Philadelphia, MS, October 15-16, 2025.
7. Order to approve transferring funds from Gas Revenue to General Funds for bill payments.
8. Order to approve Designated Representative for the District Five (5) Regional Mitigation Plan.
9. Order to approve raising the Millage Rate from 48 to 51 mills.
10. Order to approve advertising Public Hearing for FY 2025-2026 Municipal Budget.
11. Order to discuss City Forum with Town of Utica and Mayoral Health Council.

10. Communications:

Ward 1 – Alderman Robin Robinson

Ward 2 – Alderman George Walker

Ward 3 – Alderman Ella Green

Ward 4 – Alderman Kenneth Broome

At- Large – Doris Ross

ORDER NO.25-151:

ORDER TO APPROVE AUGUST 5, 2025 BOARD MINUTES.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye, the Regular Board Minutes for August 5, 2025 were approved.

Public Appearances:

***Elbert Campbell** stated that the police department should get a 25% pay raise and that no time clocks are needed for any department.

***Toronda Robinson** spoke about some concerns for her property. She stated the vacant lot right beside her property is actually a road. She is concerned about the overgrown ditch near her house. Stated that washing ditch needs a filter cloth and gray stone rocks.

***Scott Lloyd** has property on Mims Street. He wants to turn property into a Centennial Park with all antique material. Wants to have a monument with a scripture and a retaining wall. He asked for an update on the zoning review plan for this property.

ORDER NO.25-152:

APPOINTMENT OF OFFICIALS.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, Lisa Wilson was appointed Municipal Clerk.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, Tequila Linston was appointed Deputy Clerk.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, Timothy Myles was appointed Police Chief.

UPON, motion by Alderman Doris Ross and seconded by Alderman Robin Robinson with all members voting aye, Joseph Caston was appointed Public Works Director.

UPON, motion by Alderman Robin Robinson and seconded by Alderman Doris Ross with all members voting aye, Mel Breeden was appointed Municipal Attorney.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, Mel Breeden was appointed Municipal Prosecutor.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, Renetta Lofton was appointed to the Municipal Zoning Commissioners.

ORDER NO.25-153:

APPROVAL OF FISCAL REPORTS.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye the Board approved the Revenues & Expenditures Report, Bank Balance Report, and the Balance Sheet Report.

ORDER NO.25-154:

APPROVAL OF CLAIMS DOCKET.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Ella Green with all members voting aye, the Claims Docket was approved to be paid on September 2, 2025.

***October 17, 2025 scheduled Homecoming for Hinds Bulldogs and Utica Goldwaves.**

ORDER NO.25-155:

ORDER TO APPROVE FLICKS FRIGHTS AND TREATS ON OCTOBER 31, 2025.

UPON, motion by Alderman George Walker and seconded by Alderman Kenneth Broome with Alderman Robin Robinson abstaining and with all other members voting aye, the order Flicks Frights and Treats, was approved. Event will be on the Utica Football Field.

ORDER NO.25-156:

ORDER TO APPROVE FALL FESTIVAL.

UPON, motion by Alderman Robin Robinson and seconded by Alderman Ella Green with all members voting aye, the order for the Fall Festival on November 15, 2025 was approved.

ORDER NO.25-157:

ORDER TO APPROVE HIRING ELIJAH PAIGE AS A PART-TIME POLICE OFFICER.

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Doris Ross with all members voting aye, the order to hire Elijah Paige for a Part-Time Police Officer was approved.

ORDER NO.25-158:

ORDER TO APPROVE POLICE OFFICERS RE-CERTIFICATION IN MACE WEAPONS AND TASERS.

UPON, motion by Alderman Doris Ross and seconded by Alderman Kenneth Broome with all members voting aye, the order for Police Officers Re-certification in Mace, Weapons and Tasers was approved.

ORDER NO.25-159:

ORDER TO APPROVE PROPOSED CONTRACT WITH CMPDD FOR ADMINISTRATIVE SERVICES FOR THE 2024 CDBG PUBLIC FACILITY AWARD #1200-24-370-PF-0.

UPON, a motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye, the order to approve proposed contract with CMPDD for Administrative Services related to the 2024 CDBG Public Facility Award. Project #1200-24-370-PF-0 was approved.

ORDER NO.25-160:

ORDER TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH CONERSTONE ENGINEERING SERVICES FOR THE 2024 CDBG PUBLIC FACILITY AWARD #1200-24-370-PF-0.

UPON, a motion by Alderman George Walker and seconded by Alderman Doris Ross with all members voting aye, the order to approve proposed Professional Services Agreement with Cornerstone Engineering Services related to the 2024 CDBG Public Facility Award. Project #1200-24-370-PF-0 was approved. Wastewater System Rehabilitation Project.

ORDER NO.25-161:

ORDER TO APPROVE THE ASSURANCE AGREEMENT WITH COMMUNITIES UNLIMITED.

UPON, motion by Alderman George Walker and seconded by Alderman Robin Robinson with all members voting aye, the Assurance Agreement with Communities Unlimited was approved.

ORDER NO.25-162:

**ORDER TO APPROVE PRE-TRIAL DETAINEE
HOUSING AGREEMENT WITH HINDS COUNTY
SHERIFF DEPARTMENT.**

Order was Tabled.

ORDER NO.25-163:

**ORDER TO APPROVE MAYOR CALVIN
WILLIAMS ATTENDING THE BOARD OF
DIRECTORS MEETING IN TUPELO, MS.**

UPON, motion by Alderman Kenneth Broome and seconded by Alderman Robin Robinson with all members voting aye, the order for Mayor Calvin Williams attending the Board of Directors Meeting Friday, September 19, 2025 in Tupelo, MS was approved.

ORDER NO.25-164:

**ORDER TO APPROVE MAYOR AND BOARD OF
ALDERMAN ATTENDING THE SMALL TOWN
CONFERENCE IN PHILADELPHIA, MS.**

UPON, motion by Alderman Doris Ross and seconded by Alderman Kenneth Broome with all members voting aye, the order for Mayor and Board of Alderman attending the Small Town Conference in Philadelphia, MS on October 15-16, 2025 was approved.

ORDER NO.25-165:

**ORDER TO APPROVE TRANSFER OF FUNDS
FROM GAS REVENUE TO GENERAL FUNDS
FOR MONTHLY BILL PAYMENTS.**

UPON, motion by Alderman Doris Ross and seconded by Alderman George Walker with all members voting aye, the order to transfer funds from Gas Revenue Funds to General Funds was approved. Total transfer amount will be \$12,000.00.

ORDER NO.25-166:

**ORDER TO APPROVE DESIGNATED
REPRESENTATIVE FOR THE DISTRICT FIVE
REGIONAL MITIGATION PLAN.**

UPON, a motion by Alderman George Walker and seconded by Alderman Doris Ross with all members voting aye, the order to approve a Designated Representative for the District Five (5) Regional Mitigation was approved. Alderman Kenneth Broome with alternate Alderman Ella Green

ORDER NO.25-167:

**ORDER TO APPROVE ADVERTISING PUBLIC
HEARING FOR FY 2025-2026 MUNICIPAL
BUDGET.**

UPON, motion by Alderman Kenneth Broome and seconded by Alderman George Walker with all members voting aye, the order to advertise Public Hearing for FY 2026 Budget was approved.

ORDER NO.25-168:

**ORDER TO DISCUSS CITY FORUM WITH THE
TOWN OF UTICA MAYORAL HEALTH
COUNCIL.**

Forum will establish what the citizens of Utica would like to see happen in the Town of Utica.

ORDER NO.25-169:

**ORDER TO APPROVE RESOLUTION
INCREASING THE MILLAGE RATE FROM
48 TO 51 MILLS.**

UPON, motion by Alderman Doris Ross and seconded by Alderman George Walker with all members voting aye, the order to increase the Millage Rate from 48 to 51 Mills was approved.

RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE
TOWN OF UTICA, HINDS COUNTY, MISSISSIPPI, FIXING THE TAX
RATE OR LEVY FOR MUNICIPAL TAXES DUE AND PAYABLE FOR THE
FISCAL YEAR SUCCEEDING ON PROPERTY SITUATED IN THE TOWN OF
UTICA, HINDS COUNTY, MISSISSIPPI, DIRECTING THAT LEGAL
NOTICES THEREOF BE GIVEN, AS LAW REQUIRES FOR RELATED PURPOSES.

IT IS HEREBY RESOLVED AND ORDERED BY THE BOARD OF MAYOR AND
ALDERMEN OF THE TOWN OF UTICA, HINDS COUNTY, MISSISSIPPI:

Section 1. *That, pursuant to and by virtue of the authority contained in Section 21-33-45 of the Mississippi Code of 1972, Annotated and as amended, the tax rate or levy for the Municipal Ad Valorem Taxes due the Town of Utica, Mississippi for fiscal year next succeeding, determining the Ad Valorem taxes to be collected upon each dollar valuation taxes is hereby fixed as follows:*

FOR GENERAL REVENUE PURPOSES AND GENERAL IMPROVEMENTS

TOTAL MILLS FIXED 51.0

Section 2. *That, pursuant to and by virtue of the authority contained in Section 21-33-47 of the Mississippi Code of 1972, Annotated and as amended, the Town Clerk of the said Town hall certify this Resolution to the Tax Collector of Hinds County, shall send a copy to the State Auditor, and have a certified copy published in the Clarion Ledger, a newspaper having a general circulation in the Town of Utica, Mississippi, shall furnish any taxpayer with a copy hereof, upon request.*

ORDERED AND APPROVED, upon motion by Alderman Doris Ross and duly seconded by Alderman George Walker and unanimously adopted this the 2nd day of September 2025.

Calvin Williams, Mayor

ATTEST:

Lisa Wilson, Town Clerk

ORDER NO.25-170:

BOARD MEETING RECESSED.

Mayor Calvin Williams announced the meeting recessed until September 10, 2025 @ 5pm.

Lisa Wilson
LISA WILSON, TOWN CLERK

10/24/2025
DATE

Calvin Williams
CALVIN WILLIAMS, MAYOR

10/24/2025
DATE